



JOHN TAOLO GAETSEWE DISTRICT MUNICIPALITY

The John Taolo Gaetsewe District Municipality, situated in Kuruman is an equal opportunity employer, and hereby invites suitably qualified candidates to apply for the under-mentioned vacancy.

RE- ADVERTISEMENT: MUNICIPAL MANAGER

(A five (5) years performance-based employment contract)

Remuneration:

Total cost to company package: **Minimum R885 394, Mid-point R994 824, R1 104 255 Maximum:** (Offer of remuneration will be determined in line with the guidelines as set out in Notice 578 published in Government Gazette No.40118, 4 July 2016).

Minimum Requirements:

- An appropriate in Public or Business Administration or equivalent tertiary qualification;;
- Minimum of 5 years relevant experience at a senior management level, and must have proven successful institutional transformation record in the public or private sector;
- Core competency requirement as stipulated in Annexures A and B of the Regulations on Appointment and Conditions of Employment of Senior Managers Government Notice 21 in Government Gazette 37245 dated 17 January 2014;
- Knowledge of the statutory requirements regarding the position and the ability to comply therewith;
- Excellent communication and facilitation skills;
- Code B driver's license;
- No criminal record;
- Certificate in Municipal Financial Management (SAQA Qualification ID No. 48965) for Accounting Officers of Municipalities as provided in Regulation 493 dated 15 June 2007, Local Government: Municipal Regulations on Minimum Competency Level;

Key Performance areas:

- The Municipal Manager, as Head of the Administration and the Accounting Officer, will be responsible for the general performance of the organization and to manage and direct the administrative and operational aspects of the municipality in order to achieve the strategic objectives of the Council.
- Compliance with the functions of the Municipal Manager as prescribed in section 55 of the Municipal Systems Act, 32 of 2000;
- Provide strategic and ethical leadership and management to achieve the vision of the municipality;
- Development and management of an economically effective, accountable administration which is equipped to implement municipality's Integrated Development Plan (IDP), to operate in accordance with the Municipal Performance Management System and to understand the needs of the local community;
- Responsible for all income and expenditure of the Municipality, all assets, the discharge of all liabilities of the Municipality, as well as the proper and diligent compliance with applicable municipal finance management legislation;
- Provide general strategic management to ensure that the municipality meets the five (5) Key Performance Areas and the outcomes of LGTAS;
- Ensuring the development and implementation of strategies that will have a measurable positive impact on organisational productivity and financial performance;



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- Provide advisory service to the Mayor and Council regarding policy issues;
- Handling internal and external customer relations;
- Ensuring implementation of the council's policies, council resolutions and relevant National and Provincial legislation;
- Ensuring the development of a Performance Management System as prescribe by law;
- Ensuring adherence to generally accepted Municipal accounting and administrative practices and procedures;
- Ensuring that the council vision and strategies are achieved through team-work and co-operation, managing the provision of services to the local community in sustainable manner.

Added advantage: A post graduate qualification in fields related to Local Government will be an advantage.

Conditions:

1. Each applicant must submit the following:
 - Completed "Application form for Senior Managers" which can be downloaded from the JTGDM web-site on www.taologaetsewe.gov.za
 - A signed application letter;
 - A comprehensive CV;
 - Certified copies of qualifications, ID & Driver's Licence not older than 3 months;
2. Short-listed candidates will be subjected to security vetting/screening, verification of qualifications, criminal record and employment history/reference check and competency assessment and should disclose financial interest;
3. The appointment of successful candidate is subjected to the signing of employment contracts and performance agreements in terms of Section 57 of the Municipal Systems Act. The appointment will be done in accordance with the Regulations on appointment and conditions of employment of Senior Managers;
4. No late, faxed or e-mailed applications will be considered;
5. Suitable qualified applicants to submit their applications to:

The Executive Mayor, John Taolo Gaetsewe District Municipality, **P.O. Box 1480, Kuruman 8460** or hand-delivered at **4 Federale Mynbou Street**, Kuruman, at **Registry Office** on or before the **11th August 2017 at 16h00**.

All enquiries can be directed to the Acting HR Manager: **Ms L. Morris @ 053 712 8763 / 8761**

Please note:

- **Previous candidates must re-apply.**
- **Canvassing will disqualify candidate from being considered for appointment.**
- **Written communication will only be with shortlisted candidates and if no communication has been received from the municipality within three (3) months after the closing date, please consider your application not successful.**
- **The Municipality reserves the right to appoint or not appoint any person.**

S. MOSIKATSI (Ms)
The Executive Mayor