



# JOHN TAOLO GAETSEWE DISTRICT MUNICIPALITY

The John Taolo Gaetsewe District Municipality, situated in Kuruman is an equal opportunity employer, and hereby invites suitably qualified candidates to apply for the under-mentioned vacancy.

## **INTERN: INTERNAL AUDIT (x2 Positions)**

### **Two (2) years fixed term contract of employment**

**Remuneration: R100 000.00** all-inclusive package per annum

#### **Requirements:**

- A BCom / National Diploma in Internal Audit;
- Competent in MS Office Software package;
- Analyzing, quality and detailed orientation;
- Good communication skills and report writing skills

#### **Other requirements/skills:**

- Exceptional skills on Ms. Word, Excel and PowerPoint
- Good verbal and written communication skills
- The ability to work under pressure
- The incumbent must be a team player

#### **Key Performance areas:**

- To participate in the Municipal Internal Audit Internship programme.
- Be prepared to work in different municipalities of JTGDMD on a rotational basis; and
- Provide the Manager Internal Audit with administrative support

The ideal candidate will be a self-starter who is self-motivated and very detail conscious, dependable and will act in an understanding and helpful manner while performing tasks associated with the position. The position also requires being honest and ethical, being pleasant with others and displaying a good-natured, cooperative attitude.

#### **Conditions:**

1. Each applicant must submit the following:
  - A signed application letter;
  - A comprehensive CV;
  - Certified copies of qualifications, ID & Driver's Licence
  - Transcripts of the professional qualifications.
2. All shortlisted applicants shall be subjected to security vetting rigorous verification of qualifications and references as well through evaluations and the establishment of possible and criminal records;
3. No faxed or e-mailed applications will be accepted;
4. The Municipality reserves the right at all times not to appoint.
5. No late applications will be considered.
6. Applications for all this position should be forwarded to:

The Acting Municipal Manager, John Taolo Gaetsewe District Municipality, P.O. Box 1480, Kuruman or hand-delivered to 4 Federale Mynbou street, Kuruman, on or before the **27 January 2017** at **16h00**.

**Please note: If you have not heard from us within 30 days from closing date, please accept that your application was unsuccessful.**



# JOHN TAOLO GAETSEWE DISTRICT MUNICIPALITY

Mr M Eilerd  
Acting Municipal Manager

