



JOHN TAOLO DISTRICT MUNICIPALITY

REQUEST FOR QUOTATIONS

QUOTE 18/2015/16

DESIGN, SUPPLY AND DELIVERY OF MARKETING MATERIAL

Requests for formal written price quotations are hereby invited for the Design, Supply and Delivery of Marketing Material to the John Taolo Gaetsewe District Municipality as indicated below;

Quotation documents with specifications and detailed information are obtainable at the Budget and Treasury Office (office hours: 08h00 to 13h00 and 14h00 to 16h30) of the Municipality, 4 Federale Mynbou Street, Kuruman, 8460, from **12:00 on Tuesday, 29 March 2016**.

Sealed Quotations clearly marked "**Quote No: 18/2015/16: Design, Supply and Delivery of Marketing Material**" must be placed in the tender box situated at the offices of the Municipality, 4 Federale Mynbou Street, Kuruman, 8460, from **12:00 on Tuesday, 29 March 2016** on or before **12:00 on Friday, 08 April 2016** at which time the quotations will be opened in public.

A **COMPULSORY SITE MEETING** will be held on **Monday, 04 April 2016** at **10:00** at the Municipal Offices at 4 Federale Mynbou Street, Kuruman.

No late submissions will be accepted.

Please note that it is a prerequisite of the Municipality that all service providers are to be registered on the Municipality's Supplier Database. It must therefore be understood that only quotations from suppliers registered on the Municipality's Supplier Database or quotations accompanied by a completed Supplier Registration Application Form will be considered. The submissions of valid up to date SARS tax clearance certificates are compulsory. Supplier Registration Application Forms are available from the Budget and Treasury Office of the Municipality at Office Number 02.

The John Taolo Gaetsewe District Municipality does not bind itself to accept the lowest or any quote and the Municipality reserves the right to accept the whole or part of any quote. No reasons for the acceptance or rejection of any quote will be given.

Quotations will be adjudicated according to the John Taolo Gaetsewe District Municipality's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act (Act 5 of 2005) and the Preferential Procurement Regulations, 2011, as well as the Broad Base Black Economic Empowerment Act (Act 53 of 2003).

Enquiries may be directed to the Manager: EDD Unit, Mr Klaas Teise at telephone number (053) 712 8700/8720.

M Bokgwathile
John Taolo Gaetsewe District Municipality
PO Box 1480
Kuruman
8460