



JOHN TAOLO DISTRICT MUNICIPALITY
REQUEST FOR QUOTATIONS

QUOTE 19/2015/16

SUPPLY AND DELIVERY OF LAPTOPS

Requests for formal written price quotations are hereby invited for the Supply and Delivery of Desktop to the John Taolo Gaetsewe District Municipality as indicated below;

Quantity	Description
9	<p><u>LAPTOPS</u></p> <p>Operating System: Windows 7 Pro 64 BIT</p> <p>Microsoft office: Microsoft Office 2013 Pro license, Installation Disk, Home and Business</p> <p>Processor: Intel® Core™ i7</p> <p>Memory: 8GB RAM</p> <p>Storage and Drives: 500 GB HDD</p> <p>Displays: 15.6" and above</p> <p>Carry Bag Carry Bag</p> <p><i>NB: Microsoft Office 2013 PRO per Laptop</i></p>

Quotation documents with specifications and detailed information are obtainable at the Budget and Treasury Office (office hours: 08h00 to 13h00 and 14h00 to 15h30) of the Municipality, 4 Federale Mynbou Street, Kuruman, 8460, from **12:00 on Friday, 08 April 2016**.

Sealed Quotations clearly marked "**Quote 19/2015/16: Supply and Delivery of Laptops**" must be placed in the tender box situated at the offices of the Municipality, 4 Federale Mynbou Street, Kuruman, 8460, before **12:00 on Friday, 08 April 2016** at which time the quotations will be opened in public.

No late submissions will be accepted.

Please note that it is a prerequisite of the Municipality that all service providers are to be registered on the Municipality's Supplier Database. It must therefore be understood that only quotations from suppliers registered on the Municipality's Supplier Database or quotations accompanied by a completed Supplier Registration Application Form will be considered. The submissions of valid up to date SARS tax clearance certificates are compulsory. Supplier Registration Application Forms are available from the Budget and Treasury Office of the Municipality at Office Number 27.

The John Taolo Gaetsewe District Municipality does not bind itself to accept the lowest or any quote and the Municipality reserves the right to accept the whole or part of any quote. No reasons for the acceptance or rejection of any quote will be given.

Quotations will be adjudicated according to the John Taolo Gaetsewe District Municipality's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act (Act 5 of 2005) and the Preferential Procurement Regulations, 2011, as well as the Broad Base Black Economic Empowerment Act (Act 53 of 2003).

Enquiries may be directed to the **Senior IT Officer, Mr Bakang Molelekwa** at telephone number (053) 712 8700/8759

M Bokgwathile
John Taolo Gaetsewe District Municipality
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