



# JOHN TAOLO GAETSEWE DISTRICT MUNICIPALITY

The John Taolo Gaetsewe District Municipality, situated in Kuruman is an equal opportunity employer, and hereby invites suitably qualified candidates to apply for the under-mentioned vacancies.

## **INTERN: (MFMIP) BUDGET & TREASURY OFFICE (x3 Positions)**

**Two (2) years fixed term contract of employment**

**Remuneration: R100 000.00** all-inclusive package per annum

### **Requirements:**

- A three-year Bachelor's Degree or National Diploma with majors in Accounting, Economics, Finance, Risk Management and/or Auditing
- No criminal record

### **Other requirements/skills:**

- Exceptional skills on Ms. Word/Excel
- Good verbal and written communication skills
- The ability to work under pressure
- The incumbent must be a team player

### **Key Performance areas:**

- To participate in the Municipal Finance Management Internship Programme;
- Be prepared to work in different sections of financial services on rotational basis.
- Municipal interns must regard this programme as an opportunity to learn Local Government municipal finance management and thus an opportunity to further their careers in Local Government and municipalities. If this objective is to be realised, interns must:
  - Be receptive to the training support provided by the municipality through any of the delegated officials in this regard;
  - Obey all policies and procedures of the municipality in respect of work process, ethics and ethos, among others;
  - Take ownership of their own personal development by initiating self-directed learning and requesting clarifications if need be through the nominated mentors and coaches;
  - Compile the necessary documentation required to monitor their learning progress.

### **Conditions:**

1. Each applicant must submit the following:
  - A signed application letter;
  - A comprehensive CV;
  - Certified copies of qualifications, ID & Driver's Licence
  - Transcripts of the professional qualifications.
2. All shortlisted applicants shall be subjected to security vetting rigorous verification of qualifications and references as well through evaluations and the establishment of possible and criminal records;
3. No faxed or e-mailed applications will be accepted;
4. The Municipality reserves the right at all times not to appoint.
5. No late applications will be considered.



# JOHN TAOLO GAETSEWE DISTRICT MUNICIPALITY

All applications can be forwarded to:

**The Municipal Manager  
Mr. DH Molaole  
John Taolo Gaetsewe District Municipality  
P. O. 1480  
Kuruman  
8460**

Or hand-delivered to **4 Federale Mynbou Street, Kuruman** at **Registry office** on or before the **14<sup>th</sup> December 2018** at 16h00.

**Enquiries contact: HR UNIT (053) 712 8761/ 8714/ 8750**

**Please note:**

- If you have not heard from us within 30 days from closing date, please accept that your application was unsuccessful.
- Canvassing will disqualify candidate from being considered for appointment.
- The Municipality reserves the right at all times not to appoint.

**Mr. DH MOLAOLE  
MUNICIPAL MANAGER**

