

# APPENDICES

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## APPENDICES

### APPENDIX A – COUNCILLORS; COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

This is discussed in Chapter 2 under Governance and no additional information is provided here.

### APPENDIX B – COMMITTEES AND COMMITTEE PURPOSES

This is discussed in Chapter 2 under Governance and no additional information is provided here.

### APPENDIX C –THIRD TIER ADMINISTRATIVE STRUCTURE

This is discussed in Chapter 2 under Governance and no additional information is provided here.

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### APPENDIX D – FUNCTIONS OF MUNICIPALITY / ENTITY

*Positioning of the functions and responsibilities of district municipalities in relation to the integrated municipal governance framework*

Function in schedules 4 and 5 of the Constitution	Integrated Planning and Development Facilitation	Promoting bulk infrastructural development and services for the district as a whole	Building the capacity of local municipalities in its area to perform their functions and exercise their powers where such capacity is lacking	Promoting the equitable distribution of resources between the local municipalities in its area to ensure appropriate levels of municipal services within the area
Air pollution			✓	
Building regulations			✓	
Electricity and gas reticulation		✓		
Firefighting services		✓		
Local tourism	✓			✓
Municipal airports		✓		
Municipal health services		✓		✓
Municipal public transport		✓		✓
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law		✓		✓
Stormwater management systems in built-up areas		✓		✓
Trading regulations			✓	
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems		✓		✓
Billboards and the display of advertisements in public places				
Municipal planning	✓			
Cemeteries, funeral parlours and crematoria		✓		
Cleansing				
Control of public nuisances				
Control of undertakings that sell liquor to the public				
Facilities for the accommodation, care and burial of animals				
Fencing and fences				
Licensing of dogs				

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Function in schedules 4 and 5 of the Constitution	Integrated Planning and Development Facilitation	Promoting bulk infrastructural development and services for the district as a whole	Building the capacity of local municipalities in its area to perform their functions and exercise their powers where such capacity is lacking	Promoting the equitable distribution of resources between the local municipalities in its area to ensure appropriate levels of municipal services within the area
Licensing and control of undertakings that sell food to the public				
Local amenities		✓		✓
Local sport facilities		✓		✓
Markets	✓		✓	✓
Municipal abattoirs		✓		✓
Municipal parks and recreation		✓		✓
Municipal roads		✓		✓
Noise pollution				
Pounds				
Public places				
Refuse removal, refuse dumps and solid waste disposal		✓		✓
Street trading			✓	
Street lighting		✓		✓
Traffic and parking		✓		✓

### APPENDIX E – WARD REPORTING

The District Municipality does have ward committees, as this is a function performed by the local municipalities.

### APPENDIX F – WARD INFORMATION

The District Municipality does have ward committees, as this is a function performed by the local municipalities. Capital projects is discussed in Chapter 5 of the report.

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### APPENDIX G – RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE YEAR 0

Municipal Audit Committee Recommendations		
Date of Committee	Committee recommendation during the Year 0	Recommendation adopted (enter Yes) If not adopted (provide explanation)
Quarter 2, 3 and 4.	Matter to be referred to the Mayoral Committee for review of:	Yes
	Creditors and debtors analysis.	Yes
	Payments made after 30 June (testing cut off).	Yes
	Review aged items for creditors and debtors and recommend an implementation plan.	Yes
	Internal audit to perform a follow up audit by the 15 <sup>th</sup> of August and report to the next Audit Committee meeting.	Yes
	Report referred to MM to follow up with Corporate Services Manager for his urgent attention (DD 7 August 2015 for input, implementation and action).	Yes
	The report should be presented to the NEXT Audit and Performance Committee together with the Accounting Officer's action plan to turn around the plight of Corporate Services.	Yes
	Report referred to Accounting Officer to ensure it's finalised.	Yes
	All internal audit findings per quarter should be summarised in one document and be monitored for implementation by the Chief Risk Officer for implementation through the office of the MM every fourth night.	Yes
	The Compliance Officer needs to monitor all compliance issues and update the Municipal Manager who will in turn advice the office of the Mayor on all compliance issues.	Yes
	The Compliance Officer and the Accounting Officer must review all the Audit Reports Q1,2,3 and 4 Issued by Internal Audit, and come up with a way forward to manage compliance (Director Internal Audit to facilitate this process).	Yes
	Communications portfolio to be part of this meeting.	Yes
	Management must ensure that Financials are reviewed and presented to Council by the Audit and Performance Committee prior to them being submitted to Auditor General.	Yes
	Performance information is also part of the AFS, so the above is also applicable.	Yes
		T G

Refer to Volume IV for the Audit and Performance Committee for the year ended 30 June 2018.

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### APPENDIX H – LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

No long term contracts were entered into during 2017/18.

There are no public private partnerships.

### APPENDIX I – MUNICIPAL ENTITY/ SERVICE PROVIDER PERFORMANCE SCHEDULE

The Municipality has no municipal entities.

#	SERVICE PROVIDER	TYPE OF SERVICE	EFFECTIVE DATE	COMPLETION DATE	PERFORMANCE RATING (Better, Acceptable, Marginal, or Unsatisfactory)	TIME MANAGEMENT (Satisfactory, Average, Poor)	CUSTOMER RELATIONS (Satisfactory, Average, Poor)	COMMENTS
<b>BASIC SERVICES DEPARTMENT</b>								
1	Molatelatso Construction and other projects	Supply and delivery of Fencing Material of EPWP Projects	2017/10/30	2017/11/30	Acceptable	Satisfactory	Satisfactory	
2	Botlhakile Trading	Supply and delivery of palisades	2017/10/30	2017/11/30	Acceptable	Satisfactory	Satisfactory	

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3	Royal Haskoning	Professional Services for RRAMS & ISDG	2016/12/18	2018/08/30	Acceptable	Satisfactory	Satisfactory	
<b>COMMUNITY DEVELOPMENT SERVICES: CONTRACTS</b>								
4	Multichoice	DSTV	2014/03/14	Can be terminated any time if not needed	Acceptable	Satisfactory	Satisfactory	
<b>BUDGET &amp; TREASURY: CONTRACTS</b>								
5	DDP (Pty) Ltd	Valuation of municipal properties for the period of 24 months – DDP Ltd	2017/08/08	2019/08/07	Acceptable	Satisfactory	Satisfactory	
6	Arch Actuaries Consulting	Actuaries for a period of 24 months	2017/08/08	2019/08/07	Acceptable	Satisfactory	Satisfactory	
7	Altimax (Pty) Ltd	Fixed assets register, financial statements, budgets and in year reporting, audit readiness	2017/06/19	2019/01/30	Acceptable	Satisfactory	Satisfactory	

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8	Sebata Municipal Solutions	FMS Master Agreement	2015/10/01	2018/09/30	Acceptable	Satisfactory	Satisfactory	
9	Sebata Municipal Solutions	Supply installation, implementation, support and maintenance of Sebata Products and Services	2016/03/10	2017/03/09	Marginal	Poor	Poor	The system not yet functional. The vendor still in the process of developing the system. The expected transacting date was on 1 <sup>st</sup> July 2017.
10	Standard Bank	Banking	2012/08/01	2017/07/31	Acceptable	Satisfactory	Satisfactory	
11	DBSA	Loan for office Building	2007/05/01	2022/04/30	Acceptable	Satisfactory	Satisfactory	
12	Credit Intelligence	Collection of outstanding debt	2016/10/31	2018/10/30	Acceptable	Satisfactory	Satisfactory	
13	Lateral Unison Insurance Brokers Ltd	Provision of Insurance Services of Properties and Liabilities	2016/10/19	2019/10/19	Acceptable	Satisfactory	Satisfactory	
<b>LED &amp; BTO : CONTRACTS</b>								
14	Zitshunele trading and contracting cc	Maintain and manage the infrastructure of the farm Thwane	2016/07/01	2019/06/30	Marginal	Average	Average	
<b>OFFICE OF THE MM &amp; CORPORATE SERVICES: CONTRACTS</b>								

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15	Koikanyang Incorporated	Attorneys	2017/11/01	30-Oct-19	Acceptable	Satisfactory	Satisfactory	
16	Sifumba Attorneys	Attorneys	2017/11/01	30-Oct-19	Acceptable	Satisfactory	Satisfactory	
17	Moloadi Security services and protection	Security Services	2016/06/07	2018/06/30	Acceptable	Satisfactory	Satisfactory	
18	Telkom	PBX Rental Term Service Agreement	2015/05/05	2018/05/04	Acceptable	Satisfactory	Satisfactory	
19	Telkom	ISDN PRA Service agreement	2015/05/05	2018/05/04	Acceptable	Satisfactory	Satisfactory	
20	JTG Development Trust	Lease of a building	2011/10/01	2021/09/01	Marginal	Satisfactory	Satisfactory	
21	Vysyem Traders. C.C	Rental Agreement Sharp M – 753N (3500306Y)	2014/07/15	2017/07/16	Acceptable	Average	Poor	The machine is unable to print fast and punch especially when printing agendas for council. Sometimes the machine is out of order for more than 2 days before it is being rectified. No secure printing available, hence printouts get lost.



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22	Vysyem Traders C.C	Rental Agreement	2014/07/15	2017/07/16	Acceptable	Average	Poor	The machine is unable to print fast and punch especially when printing agendas for council. Sometimes the machine is out of order for more than 2 days before it is being rectified. No secure printing available, hence printouts get lost.
23	Vysyem Traders C.C	Sharp MXM264N 35029325	2014/07/15	2017/07/16	Acceptable	Average	Poor	The machine is unable to print fast and punch especially when printing agendas for council. Sometimes the machine is out of order for more than 2 days before it is being rectified. No secure printing available, hence printouts get lost.

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24	Vysyem Traders C.C	Rental Agreement (MXM264N) 3502955	2014/07/15	2017/07/16	Acceptable	Average	Poor	The machine is unable to print fast and punch especially when printing agendas for council. Sometimes the machine is out of order for more than 2 days before it is being rectified. No secure printing available, hence printouts get lost.
25	Vysyem Traders	Rental Agreement (MXM264N) Serial number :35026404	2014/07/15	2017/07/16	Marginal	Average	Poor	The machine is unable to print fast and punch especially when printing agendas for council. Sometimes the machine is out of order for more than 2 days before it is being rectified. No secure printing available, hence printouts get lost.
26	Namekhottha Trading Cc	Provision of Cleaning materials	2017/01/03	2020/02/04	Acceptable	Satisfactory	Satisfactory	
27	Aried Trading Cc	Supply & Delivery of Stationery	2018/03/14	2021/03/13	Acceptable	Satisfactory	Satisfactory	
28	Valtrone Trading 46	Supply & Delivery of Groceries and	2018/03/14	2021/03/13	Acceptable	Satisfactory	Satisfactory	

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		cleaning materials						
29	Vysyem Traders C.C	Provision of photocopying machines	2018/03/14	2021/03/13	Acceptable	Satisfactory	Satisfactory	
30	Kathu Technical College	Lease of a building	2010/06/10	2013/05/31	Acceptable	Satisfactory	Satisfactory	

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### APPENDIX J – DISCLOSURES OF FINANCIAL INTERESTS

All councillors and senior managers are required to declare their business interests annually. Such business interests are:

DISCLOSURE OF FINANCIAL INTERESTS FOR COUNCILLORS & SNR OFFICIALS			
Period 1 July 2017 to 30 June 2018			
Position	Name	Description of Financial Interests (Nil / Or Details)	Page
Executive Mayor	Sophia Mosikatsi	Gamagara Close Corporation (member) John Taolo Gaetsewe Developmental Trust (Trustee)	025
	PQ Mogatle	Pulane Mogatle Trading Enterprise Ubuntu Botho Shareholder	014 022
Member of MayCo	G Assegai	Aleta Melokoe Trading, Gakgadi Self propelled Trading & Projects	041
	K Masilabele	Nil	030
	OE Hantise	Gamagara Close Corporation (Shares) Olifantshoel Corporative	063 019
	SN Bloem	Bomme Fefo	024
	TG Anthony	Nil	026
Councillor	OH Kgopodithata	Dipudi Faraway Project	009
	ON Mokweni	Batiharoi Agricultural Corporation	027
	V Jordan	Moshaweng Integrated Energy	010
	OG Monaki	Nil	032
	LL Kaebis	Sepoane Trading Enterprise	031
	K Makwati	Kgalagadi Brick C	011 & 034
	A van der Westhuizen	ACSB Reaction and PI Services (Director) Kuruman Foto Lab (Owner) Taylor & Nagel Attorneys (Commission)	007
	T Molwagae	Nil	
	H du Plessis	Nil	
	L Gwai	Nil	

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	P Ohentswe	PJO Contractor, Letso Investment, Perth 1 Shop Station and Shop, Ohentswe Construction, Supply & Training Construction	Completed Form
	O Mathibe	Nil	
	G Kaotsane	Nil	
<b>Municipal Manager</b>	D Molaole	Maverick Trading 1640 Cc	042
<b>Chief Financial Officer</b>	GP Moroane	Nil	057
Director Corporate Services	G van Der Westhuisen	Nil	043
Director: Community Development Services	TH Mathhare	Just Released Trading 505	060
Director: Local Economic Development	K Teise	Strong Team Construction and Project 8 Kuruman Development Corporation United Power Construction (Director)	065
Director: Basic Services & Infrastructure	M Molusi	BOM Transportation Services	064 & 078

### APPENDIX K: REVENUE COLLECTION PERFORMANCE BY VOTE AND BY SOURCE

Revenue collection details are disclosed in the Annual Financial Statements and no further information is provided.

### APPENDIX L: CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

Grant information details are disclosed in the Annual Financial Statements and no further information is provided.

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### APPENDIX M: CAPITAL EXPENDITURE – NEW & UPGRADE/RENEWAL PROGRAMMES

Capital expenditure details are disclosed in the Annual Financial Statements and no further information is provided.

### APPENDIX N – CAPITAL PROGRAMME BY PROJECT YEAR 0

Capital expenditure details are disclosed in the Annual Financial Statements and no further information is provided.

### APPENDIX O – CAPITAL PROGRAMME BY PROJECT BY WARD YEAR 0

Capital expenditure details are disclosed in the Annual Financial Statements and no further information is provided. It is however important to note that the District Municipality does not have wards.

### APPENDIX P – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

This function is performed by the local municipalities.

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### APPENDIX Q – SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

Service backlogs are indicated in the tables below and is based on information from StatsSA Community Survey 2016.

#### *Dwelling type*

Housing Types					
Type of main dwelling	Northern Cape	John Gaetsewe Taolo	Joe Morolong	Ga-Segonyana	Gamagara
Formal dwelling/house or brick/concrete block structure on a	920,702	184,071	60940.00	80,831	42,301
Traditional dwelling/hut/structure made of traditional mater	25,457	14,406	10083.00	4,322	-
Flat or apartment in a block of flats	7,754	743	45.00	337	361
Cluster house in complex	1,241	345	0	23	322

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Townhouse (semi-detached house in a complex)	3,648	683	27.00	336	320
Semi-detached house	21,423	1,546	129.00	509	908
Formal dwelling/house/flat/room in backyard	58,229	15,567	7608.00	7,069	890
Informal dwelling/shack in backyard	45,013	7,177	2092.00	3,548	1,536
Informal dwelling/shack not in backyard (e.g. in an informal	92,146	11,870	2853.00	3,594	5,423
Room/flatlet on a property or larger dwelling/servants quart	2,875	700	-	655	45
Caravan/tent	862	238	39.00	17	183
Other	14,293	4,917	385.00	3,166	1,366
Unspecified	137	-	-	-	-
<b>Total</b>	<b>1,193,780</b>	<b>242,264</b>	<b>84,201</b>	<b>104,408</b>	<b>53,656</b>

Source: StatsSA 2016

### **Energy source for cooking**



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Main Source of Energy for Cooking				
	NC451: Joe Morolong	NC452: Ga-Segonyana	NC453: Gamagara	DC45: John Taolo Gaetsewe
Electricity from mains	49 867	88 951	45 876	184 693
Other source of electricity (e.g. generator; etc.)	54	32	112	197
Gas	2 190	9 310	4 088	15 587
Paraffin	1 038	1 267	1 064	3 370
Wood	30 679	4 594	2 084	37 358
Coal	41	-	-	41
Animal dung	117	4	-	121
Solar	-	-	147	147
Other	61	-	24	84
None	145	114	261	519
Unspecified	9	136	-	145

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### Access to water sources

Water Sources within JTGDM				
	Joe Morolong	Ga-Segonyana	Gamagara	John Taolo Gaetsewe
Public/communal tap	27 815	28 283	3 006	59 104
Water-carrier/tanker	315	2 364	278	2 956
Borehole outside the yard	1 238	456	185	1 879
Flowing water/stream/river	2 259	-	-	2 259
Well	406	41	-	444
Spring	-	47	-	47
Other	305	937	361	1 602

Source: StatsSA 2016

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### Household access to sanitation (toilet facilities)

Access to sanitation within JTGDM				
	NC451: Joe Morolong	NC452: Ga-Segonyana	NC453: Gamagara	DC45: John Taolo Gaetsewe
Flush toilet connected to a public sewerage system	3 345	18 682	46 505	68 533
Flush toilet connected to a septic tank or conservancy tank	623	4 903	1 766	7 292
Chemical toilet	632	66	27	724
Pit latrine/toilet with ventilation pipe	46 958	22 976	452	70 387
Pit latrine/toilet without ventilation pipe	21 202	48 645	147	69 994
Ecological toilet (eg. Urine diversion; enviroloo; etc.)	1 880	69	-	1 949
Bucket toilet (collected by municipality)	-	89	-	89
Bucket toilet (emptied by household)	3 311	543	2	3 856
Other	552	1 330	645	2 528
None	5 697	7 104	4 112	16 912

Source: StatsSA 2016

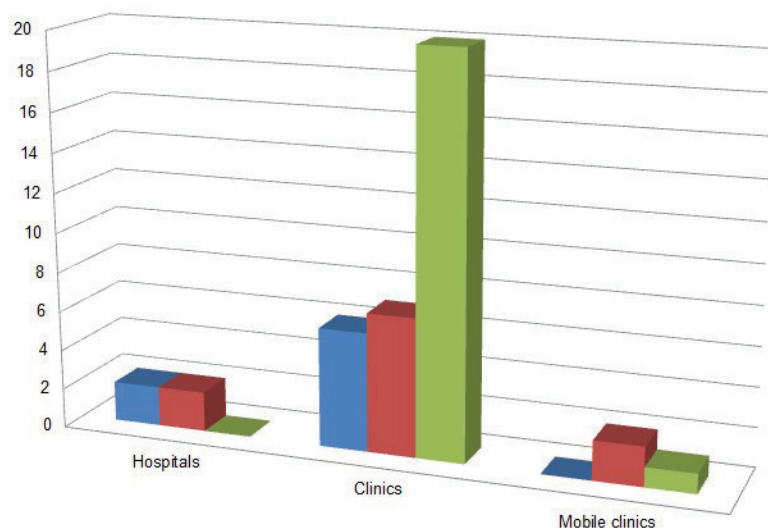
### Household level of refuse removal

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Refuse removal within JTGDM				
	NC451: Joe Morolong	NC452: Ga-Segonyana	NC453: Gamagara	DC45: John Taolo Gaetsewe
Removed by local authority/private company/community members at least once a week	2 539	12 630	44 489	59 658
Removed by local authority/private company/community members less often than once a week	58	242	1 071	1 372
Communal refuse dump	4 902	4 737	1 125	10 764
Communal container/central collection point	1 320	2 168	409	3 896
Own refuse dump	71 031	77 757	5 402	154 190
Dump or leave rubbish anywhere (no rubbish disposal)	3 002	4 084	567	7 653
Other	1 349	2 790	592	4 731

Source: StatsSA 2016

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	Hospitals	Clinics	Mobile clinics
Gamagara LM	2	6	0
Ga-Segonyana LM	2	7	2
Joe Morolong LM	0	20	1

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Detail breakdown of educational levels in the District

Figure 20: Highest Level of Education					
	Northern Cape	DC45: John Taolo Gaetsewe	NC451: Joe Morolong	NC452: Ga-Segonyana	NC453: Gamagara
No schooling	175 584	42 628	18 569	16 320	7 739
Grade 0	43 087	10 508	4 455	4 758	1 296
Grade 1/Sub A/Class 1	30 584	7 323	3 880	2 576	867
Grade 2/Sub B/Class 2	25 270	6 046	2 769	2 537	740
Grade 3/Standard 1/ABET 1	44 975	11 165	5 057	4 468	1 640
Grade 4/Standard 2	46 382	10 886	4 988	4 214	1 685
Grade 5/Standard 3/ABET 2	47 613	9 996	4 546	3 533	1 917
Grade 6/Standard 4	59 918	11 604	4 571	4 580	2 453
Grade 7/Standard 5/ABET 3	66 386	11 966	4 542	4 917	2 507
Grade 8/Standard 6/Form 1	84 813	13 606	5 055	5 927	2 624

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Grade 9/Standard 7/Form 2/ABET 4/Occupational certificate NQF Level 1	84 188	15 446	5 067	6 817	3 562
Grade 10/Standard 8/Form 3/Occupational certificate NQF Level 2	109 531	19 191	5 501	8 575	5 115
Grade 11/Standard 9/Form 4/NCV Level 3/ Occupational certificate NQF Level 3	83 298	18 533	4 909	9 661	3 964
Grade 12/Standard 10/Form 5/Matric/NCV Level 4/ Occupational certificate NQF Level 3	212 153	36 578	6 802	18 144	11 631
NTC I/N1	663	279	12	88	179
NTCII/N2	1 569	576	98	153	325
NTCIII/N3	2 098	695	124	210	360
N4/NTC 4/Occupational certificate NQF Level 5	3 173	1 112	130	444	538
N5/NTC 5/Occupational certificate NQF Level 5	2 244	851	82	285	484
N6/NTC 6/Occupational certificate NQF Level 5	3 707	1 283	263	418	602

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Certificate with less than Grade 12/Std 10	499	79	-	36	43
Diploma with less than Grade 12/Std 10	1 301	310	20	132	157
Higher/National/Advanced Certificate with Grade 12/Occupational certificate NQF	5 007	727	207	199	322
Diploma with Grade 12/Std 10/Occupational certificate NQF Level 6	13 728	1 899	262	1 046	590
Higher Diploma/Occupational certificate NQF Level 7	5 120	979	272	234	474
Post-Higher Diploma (Master's	2 578	439	129	201	109
Bachelor's degree/Occupational certificate NQF Level 7	10 910	1 297	215	789	293
Honours degree/Post-graduate diploma/Occupational certificate NQF Level 8	5 091	795	96	459	240
Master's/Professional Master's at NQF Level 9 degree	1 318	210	80	63	66
PHD (Doctoral degree/Professional doctoral degree at NQF Level 10)	505	113	10	29	74



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Other	3 988	1 127	147	618	363
Do not know	14 582	3 722	1 149	1 878	696
Unspecified	1 917	296	193	103	-

Source: StatsSA 2016

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### APPENDIX R – DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

No additional information is disclosed other than what is contained in the Annual Financial Statements.

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### APPENDIX S – NATIONAL AND PROVINCIAL OUTCOMES FOR LOCAL GOVERNMENT

The Integrated Development Plan of the Municipality is structured to include the National Outcomes and Key Performance Areas for Local Government. The Annual Performance Report of the Municipality contains information in this regard. No additional information is disclosed.

# VOLUME II

## VOLUME II: ANNUAL FINANCIAL STATEMENTS

The Audited Annual Financial Statements for the 2017/18 Financial Year is enclosed hereto in Volume II of the Annual Report.

## VOLUME III: ANNUAL PERFORMANCE REPORT

The Audited Annual Performance Report for the 2017/18 Financial Year is enclosed hereto in Volume III of the Annual Report.

## VOLUME IV: AUDITOR-GENERAL'S REPORT AND AUDIT & PERFORMANCE COMMITTEE REPORT

The Auditor-General's Report and Audit & Performance Committee Report for the 2017/18 Financial Year is enclosed hereto in Volume IV of the Annual Report.

## VOLUME V: AUDIT ACTION PLAN

The Audit Action Plan for the 2017/18 Financial Year is enclosed hereto in Volume IV of the Annual Report.

## VOLUME VI: OVERSIGHT REPORT

The Oversight Report for the 2017/18 Financial Year is enclosed hereto in Volume IV of the Annual Report.