



# JOHN TAOLO GAETSEWE DISTRICT MUNICIPALITY

The John Taolo Gaetsewe District Municipality, situated in Kuruman is an equal opportunity employer, and hereby invites suitably qualified candidates to apply for the under-mentioned vacancies.

## SENIOR INTERNAL AUDITOR x2

Remuneration: R 487 874,63 - R 512 557,33

### Requirements:

- Bcom/Btech with Accounting or Auditing major
- National Diploma in Internal Auditing
- Minimum 4 - 6 years of experience in all aspects of internal auditing, auditing and/or accounting
- Internal Audit Technician designation or studying towards it
- Excellent written and oral communication and facilitation skills
- Computer literacy (TeamMate, MS Word and Excel)
- Municipal accounting experience and knowledge of existing municipal finance legislation will be an added recommendation
- Candidates who completed Municipal Finance Management Programme will be given preference
- The ability to develop and work with other persons, ability to work well under pressure, good report writing skills. Valid Code EB Driver's Licence.
- Knowledge of Standards for Professional Practice of Internal Auditing

### Key Performance Areas:

- To plan and execute engagements in accordance with the IIA standards
- Evaluate and advise on adequacy and effectiveness of controls and governance processes to ensure alignment with company objectives
- Prepare audit reports with findings and practical, cost-effective recommendations ensuring operational efficiencies and risk mitigation
- Conduct follow up audits to monitor management's implementation of agreed action plans
- Provide independent objective assurance and consulting services to the organisation, ensuring quality and continuous improvement of the control environment and processes
- To ensure that the internal auditors are performing their audit work as per the level of productivity.
- To ensure proper career development for the Internal Auditor in order to be productive and efficient at all times.

### SKILLS

- Attention to details;
- Self-starter and ability to work independently;



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- Strong written and verbal communication skills;
- Problem identification and solution skills;
- Must maintain confidentiality;
- Ability to handle conflict;

## COMPETENCIES

- Exceptional skills on Ms Word, Advanced Excel and PowerPoint working knowledge and experience;
- Good verbal and written communication skills.
- Possess an excellent auditing and problem-solving skills coupled with the ability to work under pressure.
- The incumbent must be a team player.
- Knowledge of Auditing of Performance Information.

## NONE TECHNICAL ATTRIBUTES:

- Integrity, Objectivity, Confidentiality and Independence.

## Conditions:

1. Each applicant must submit the following: A signed application letter;
  - A comprehensive CV;
  - Certified copies of qualifications,
  - Transcripts of the professional qualifications;
  - Certified ID and driver's license
2. No late applications will be considered.
3. Candidates will be subjected to vetting, rigorous verification of qualifications and references as well through evaluation and the establishment of possible and criminal records;
4. The Municipality reserves the right at all times not to appoint.
5. If you do not get any response within 30 days of closure of the advertisement, please accept that you were unsuccessful.
6. No faxed or emailed application will be accepted.
7. Canvassing will disqualify any candidate from being considered for appointment



# JOHN TAOLO GAETSEWE DISTRICT MUNICIPALITY

**Applications for the position should be forwarded to:**

The Acting Municipal Manager, John Taolo Gaetsewe District Municipality, P.O. Box 1480, Kuruman 8460 or hand-delivered to 4 Federale Mynbou Street, Kuruman, **Registry Office** on or before the **30<sup>th</sup> September 2022 at 16h00.**

All enquiries can be directed to the HR Offices @ **053 712 8750/8763/8714.**

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**Mr Kagisho Teise – Acting Municipal Manager**

