



GAMAGARA LOCAL MUNICIPALITY

EXTERNAL ADVERTISEMENT

Gamagara Local Municipality with its head office in Kathu and located in the John Taolo Gaetsewe Region, Northern Cape province, is an equal opportunity employer and invites applications from suitably qualified persons for the following position:

DIRECTOR COMMUNITY SERVICES (RE-ADVERT)

Annual total annual remuneration package of **R 965, 958 (minimum) to R 1 103, 953, (midpoint) to R 1, 224, 083 (maximum). Category 3 Municipality.** As per Government Gazette no. 50737 of 30 May 2024, a remote allowance of not exceeding 7 % of the total annual remuneration package of the Senior Manager may also be paid.

Term of Appointment: Permanent

Reference no: 2024/75

Requirements: *bachelor's degree in social science/public administration/law; or equivalent* Five years' experience at middle/senior management level; and a proven successful institutional transformation within public or private sector. **Added advantage; * Registration** with the South African Council for Social Service professionals (SACSSP), or similar recognized relevant professional body. * Minimum competency as per the National Treasury: Local Government, MFMA; Minimum Regulations on competency level, Gazette 29967 issued on the 15 of June 2007, Applicants without the relevant competency will be given 18 months to complete the competency. **Knowledge;** * Good Knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of institutional governance systems and performance management; * Understanding of council operations and delegation of powers, as well as Health service management, cemetery management, Public safety; and Parks and recreation management.

Key Responsibilities. * Develop and implement a community services strategy* Co-ordinate developmental Environmental and waste management, traffic and law enforcement services and community liaison, fire and Disaster, Libraries, sports, arts and culture. * Develop and implement a departmental budget management* Develop department strategic programmes and operational plans. *Manage departmental performance and risk management* Plan and implement the departmental budget and SDBIP. Provide inputs and manage IDP programmes. Perform any other duties or functions that may be assigned by the Municipal Manager.

DIRECTOR CORPORATE SUPPORT SERVICES (RE-ADVERT)

Annual total annual remuneration package of **R 965, 958 (minimum) to R 1 103, 953, (midpoint) to R 1, 224, 083 (maximum). Category 3 Municipality.** As per Government Gazette no. 50737 of 30 May

2024, a remote allowance of not exceeding 7 % of the total annual remuneration package of the Senior Manager may also be paid.

Term of Appointment: Permanent

Reference no: 2024/76

Requirements: *bachelor's degree in public administration/management sciences/law; or equivalent experience. *Five (5) years' experience at middle management level and must have proven successful management experience in administration. *Compliance with the MFMA. *Minimum competency levels in unit standards as per Government Notice No. R493 of Gazette no. 29967 of 15 June 2007. *A person who does not meet minimum competency level in unit standards will be given an opportunity to attain the minimum competency level within 18 months from the date of appointment. Registration with the relevant professional body/institution.

Key Responsibilities. *Manage a department with the following functions: human resources, Information Communication Technology, registry and auxiliary Services, administrative services, facilities management, council support and overall financial management, including systems and controls of the department, provide strategic leadership for corporate service department, provide direction in terms of what the department needs to support overall strategy of the Municipality. *Ensure supervision on the development and implementations of operational policies. *Ensure compliance with all pieces of legislation pertinent to local government; optimize excellence within the department at corporate level. *Ensure that compliance with risk management system implementation within the department is executed. *Ensure the municipality has a good internal and external communications system, manage departmental performance and risk management, Plan and implement the departmental budget and SDBIP. Provides inputs and manage IDP programmes. Co-ordinate transformation and organizational Development programs for the Municipality. Perform any other duties or functions that may be assigned by the Municipal Manager.

DIRECTOR DEVELOPMENT AND TOWN PLANNING

Annual total annual remuneration package of **R 965, 958 (minimum) to R 1 103, 953, (midpoint) to R 1, 224, 083 (maximum). Category 3 Municipality.** As per Government Gazette no. 50737 of 30 May 2024, a remote allowance of not exceeding 7 % of the total annual remuneration package of the Senior Manager may also be paid.

Term of Appointment: Permanent

Reference no: 2024/77

Requirements: *Bachelor of Science Degree in Building Science/Architect, bachelor's degree in Town and Regional Planning or Development studies; or equivalent* Five years' experience at middle/senior management level; and a proven successful Professional Development/ Town and Regional Planning experience. **Added advantage;** * Project management certificate or diploma. Registration as a Professional Planner in accordance with the Planning professions Act, 2002, (Act No 36 of 2002. * Minimum competency as per the National Treasury: Local Government, MFMA; Minimum Regulations on competency level, Gazette 29967 issued on the 15 of June 2007, Applicants without the relevant competency will be given 18 months to complete the competency. **Knowledge;** * Good Knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of institutional governance systems and performance management; * Good knowledge of supply chain management regulations and Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000), Knowledge of geographical information system, Knowledge of spatial, town and development planning and understanding of council operations and delegation of powers.

Key Responsibilities. * Develop and implement the Integrated Development Planning of the Municipality, Manage and guide Local Economic Planning, Manage the Performance Management System of the municipality, manage the Geographic Information System and spatial planning. * Develop and implement a departmental budget management* Develop department strategic programs and operational plans. * Monitor and measure the divisions performance against the SDBIP in order to ensure achievement of the municipality's objective and targets. * Perform any other duties or functions that may be assigned by the Municipal Manager.

To apply for the above post use: a prescribed application form in terms of the Local Government: Municipal System Act, 2000 (Act No. 32 of 2000) issued on the 17th January 2014 (Government Gazette: Local Government Regulations for Appointment and Conditions of Employment of Senior Managers), obtainable from our municipal website, reception/ HR office, An application not made on the prescribed official form will not be considered. **No fax, emailed, Z83 applications forms will be accepted.**

The application must be accompanied by a detailed CV, certified copies of original academic qualifications certificates (not older than 3 months) copy of an identity documents and driver's license. **Candidates who previously applied must re-apply.**

The shortlisted candidates will be subjected to **security and reference check as well as competency assessment, as per the regulation.** The appointed candidate will be required to sign an employment contract, a performance contract and a disclosure of financial interest.

Failure to comply with the above request will disqualify your application.

Enquiries: Ms. T. De Koker (Human Resource Management), Tel: (053-723 6000)

These posts are based in Kathu.

Closing date: 08 July 2024

Please forward application to: Mr. L. Seetile, The Municipal Manager, Gamagara Local Municipality, P.O. BOX 1001, KATHU 8446, or hand-delivered at CNR Hendrick Van Eck & Frikkie Meyer Road at Municipal Reception

Canvassing for appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant.