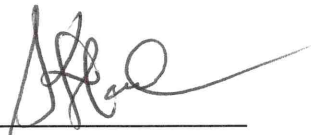




DATA PROVISION POLICY

JOHN TAOLO GAETSEWE DISTRICT MUNICIPALITY

Council Resolution: 6.3.28/05/2025	Approved Date: 28/05/2025
Effective Date: 1 July 2025	Review Date: Annually


MUNICIPAL MANAGER


SPEAKER

MR. I.E AISENG
JOHN TAOLO GAETSEWE
DISTRICT MUNICIPALITY
SPEAKER

JOHN TAOLO GAETSEWE DISTRICT MUNICIPALITY



DATA PROVISION POLICY 2025-2026

MR. I.E. AISENG
JOHN TAOLO GAETSEWE
DISTRICT MUNICIPALITY
SPEAKER

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**MR. I.E AISENG
JOHN TAULO GAETSEWE
DISTRICT MUNICIPALITY
SPEAKER**

1. DEFINITIONS

Router – form of device that connects two or more packet-switched networks or Subnetworks.

2. PURPOSE

The purpose of this policy is to ensure that officials of the municipalities have the necessary tools that will allow them to do their work at all times (Onsite and offsite)

3. SCOPE

The policy is applicable to MM and Senior Management, and other officials who by the nature of their job will require the use of the router.

4. OBJECTIVES

The objective of the policy is to ensure the optimal use of the router with the John Taolo Gaetsewe District Municipality by officials, in order to enhance effective and efficient service delivery.

5. POLICY CONTENT AND PROCEDURES

In case where officials need data for off-site use, the official will submit a formal request and motivation to the responsible director/supervisor, who will in turn submit the request to the MM for approval.

6. LIMIT

6.1 The current routers for onsite have uncapped usage.

DESIGNATION
Budget and Treasury Office
Council Chambers



6.2 The data for off-site use will be applied for by the Councillor/ Officials, as recommended by the Mayor/Speaker/HOD and approved by the MM.

7. CONTRACTUAL OBLIGATIONS

7.1 The Municipality bought the routers on cash transaction and one on month-to-month contract with the approved service providers.

7.2 The municipality may enter into a contract with the service provider for the provision of the modems/router for use by Councillors and officials.

8. ADMINISTRATION OF THE POLICY

The routers will be administered by the BTO and the supporting department is the IT unit (Corporate Services).

9. IMPLEMENTATION AND REVIEW OF POLICY

This policy shall be implemented on **1 July 2025** and shall be reviewed on an annual basis.

