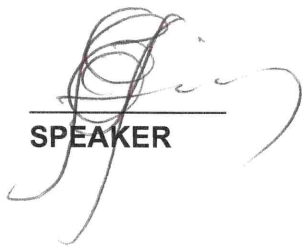




DATA PROVISION POLICY

JOHN TAOLO GAETSEWE DISTRICT MUNICIPALITY

Council Resolution: 6.2.27/05/2026	Approved Date: 27/05/2026
Effective Date: 1 July 2026	Review Date: Annually


SPEAKER

25.08.26
DATE

JOHN TAOLO GAETSEWE DISTRICT MUNICIPALITY



DATA PROVISION POLICY

2026/2027

MR. I.E AISENG
JOHN TAOLO GAETSEWE
DISTRICT MUNICIPALITY
SPEAKER

1. PURPOSE

The purpose of this policy is to ensure that officials of the municipalities have the necessary tools that will allow them to do their work at all times (Onsite and offsite)

2. OBJECTIVES

The objective of the policy is to ensure the optimal use of the router with the John Taolo Gaetsewe District Municipality by officials, in order to enhance effective and efficient service delivery.

3. SCOPE

The policy is applicable to MM and Senior Management, and other officials who by the nature of their job will require the use of the router.

4. DEFINITIONS

Router – form of device that connects two or more packet-switched networks or Subnetworks.

POLICY CONTENT

In case where officials need data for off-site use, the official will submit a formal request and motivation to the responsible director/supervisor, who will in turn submit the request to the MM for approval.

5. LIMIT

5.1 The current routers for onsite have uncapped usage.

DESIGNATION
BTO
Council Chambers



5.2 The data for off-site use will be applied for by the Councillor/ Officials, as recommended by the Mayor/Speaker/HOD and approved by the MM.

6. CONTRACTUAL OBLIGATIONS

6.1 The Municipality bought the routers on cash transaction and one on month-to-month contract with the approved service providers.

6.2 The municipality may enter into a contract with the service provider for the

provision of the modems/router for use by Councillors and officials.

7. ADMINISTRATION OF THE POLICY

The routers will be administered by the BTO and the supporting department is the IT unit (Corporate Services)

8. POLICY REVIEW

This policy shall be reviewed on an annually.

